

TOWN OF TWO HILLS
Minutes of the Regular Meeting of Council for the Town of Two Hills
held September 12, 2023, at 7:00 P.M. in Council Chambers



PRESENT: Mayor L. L. Ewanishan, Deputy Mayor M. Tarkowski, Councillor A. Romaniuk, Councillor S. Rajoo, Councillor G. Saskiw, C.A.O. A. Kozakiewicz

MISSING: A.C.A.O A. Clark, C.F.O S. Lupul, P.W. Foreman T. Stefiuk

CALL TO ORDER: Mayor L. L. Ewanishan called the Regular Town Council Meeting to order at 7:00 P.M.

ADOPTION OF AGENDA:

2023-251 **MOVED** by Councillor A. Romaniuk to accept the agenda as presented.
CARRIED

ADOPTION OF MEETING MINUTES:

2023-252 **MOVED** by Mayor L. L. Ewanishan to accept the regular Council Meeting Minutes of August 15, 2023 as presented.
CARRIED

DELEGATION: None

OPEN FORUM: None

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Foreman's Report was provided to Council in advance for their review.

2023-253 **MOVED** by Councillor S. Rajoo that the Public Works report be acknowledged as presented and incorporated into the minutes.

CARRIED

Economic Development Officer Report

The Economic Development Officer's report was provided to Council in advance for their review.

2023-254 **MOVED** by Deputy Mayor M. Tarkowski that the Economic Development Officer's report be acknowledged as presented and incorporated into the minutes.

CARRIED

Chief Administrative Officer Report

The Chief Administrative Officer's report was provided to Council in advance for their review.



2023-255 **MOVED** by Councillor A. Romaniuk that the Chief Administrative Officer's report be acknowledged as presented and incorporated into the minutes.

CARRIED

CORRESPONDENCE:

2023-256 **MOVED** by Mayor L. L. Ewanishan to have administration to set up a meeting with TSI and all willing parties prior to Alberta Municipalities.

CARRIED

2023-257 **MOVED** by Councillor S. Rajoo that the correspondence be acknowledged as presented and filed.

CARRIED

OLD BUSINESS:

FCM Grant

This grant was applied for in early 2022 by Administration, corresponding motions are required.

2023-258 **MOVED** by Councillor S. Rajoo that enter into an agreement with Sustainergy Group for Community Buildings Monitoring and Analysis with a contribution from the Town in the amount of \$6,900.00.

CARRIED

NEW BUSINESS:

ACP Grant

The partnership between the Town of Two Hills and Village of Myrnam is a collaboration with a history of shared municipal service delivery. The partnership recognizes the importance of well-maintained municipal infrastructure for enhanced delivery of regional services and want to ensure we are positioned to address future operational and infrastructure requirements through the development of a Regional Asset Management Strategy. The partnership between the Village of Myrnam, Town of Two Hills, and Saddle Lake Cree Nation is a collaboration with a history of shared municipal service delivery in areas such as regional land use, emergency management, transportation, water management, waste management, and recreation. It is understood that economic service delivery should not be fragmented and having this service under a regional purview supports overall community sustainability. In partnership discussions, it was determined it would be proactive to begin planning for a Regional Economic Development Strategy and concept plan.

2023-259 **MOVED** by Mayor L. L. Ewanishan that the Town of Two Hills supports the submission of a 2023/24 Alberta Community Partnership grant application in support of the Regional Asset Management Strategy project



and is prepared to manage the grant project and related compliance requirements. There is no matching contribution required.

CARRIED

2023-260 **MOVED** by Deputy Mayor M. Tarkowski that the Town of Two Hills supports the Village of Myrnam's (managing partner) submission of a 2023/24 Alberta Community Partnership grant application in support of the Regional Economic Development Strategy project. There is no matching contribution required.

CARRIED

Franchise Fees ATCO

Is the Town of Two Hills looking to raise the franchise Fee amount for power from Atco Electric. The last fee change was in 2020 and we are sitting at 8.5%

2023-261 **MOVED** by Councillor G. Saskiw to keep the rate as is.

CARRIED

Franchise Fees APEX

Is the Town of Two Hills looking to raise the franchise Fee amount for power from APEX Gas. The last fee change was in 2020 and we are at 23%

2023-262 **MOVED** by Councillor S. Rajoo to keep the rate as is.

CARRIED

Seniors Centre Grant Application

The Two Hills Seniors Citizens Centre is applying for a grant from New Horizon for Seniors Program and is requesting a letter of support.

2023-263 **MOVED** by Mayor L. L. Ewanishan to approve action taken in the form of a letter of support to the Two Hills Seniors Citizens Centre for their application to the New Horizon for Seniors Program

CARRIED

Vegreville ACP Grant Application

The Town of Vegreville has begun to explore options for a new recreation centre. As a hub community, they are aware that their recreation facilities are not only utilized exclusively by our residents. The Town of Vegreville is looking to partner with surrounding communities to align and create a strategic plan for a new recreation facility via a Regional Recreation Feasibility Study.

2023-264 **MOVED** by Councillor S. Rajoo to send a letter supporting the Town of Vegreville's undertaking a Town of Vegreville/County of Minburn/ Town of Mundare/Town of Two Hills/County of Two Hills/County of Lamont Regional Recreation Feasibility Study Proposal with the Town of Vegreville being the managing partner.

CARRIED

Safe sidewalks

Maintaining the Town of Two Hills's infrastructure is a matter of sound asset management, cost- effectiveness, and civic pride. For sidewalks, this means meeting the performance requirements of these long-lived, fixed



assets - namely mobility, safety, walking comfort and positive appearance. It implies that

defects, when they occur, are dealt with efficiently and effectively and within the financial constraints of the municipality.

2023-265 **MOVED** by Deputy Mayor M. Tarkowski to table until a future meeting to allow for administration to gather more information. **CARRIED**

Art Project

An artist has approached the Town to potentially do some artwork in the Town of Two Hills.

2023-266 **MOVED** by Deputy Mayor M. Tarkowski to table until our EDO can gather information on an art project for the water tower. **CARRIED**

BYLAWS & POLICIES:

2023-1033 Assessment Review Board Bylaw

To ensure property owners have a voice in the property assessment system, the Municipal Government Act has set out a complaints and appeals system for property owners who have concerns about their assessment.

2023-267 **MOVED** by Mayor L. L. Ewanishan that Bylaw No. 2023 - 1033 be given a first reading this 12th day of September, 2023. **CARRIED**

2023-268 **MOVED** by Deputy Mayor M. Tarkowski that Bylaw No. 2023 - 1033 be given a second reading this 12th day of September, 2023. **CARRIED**

2023-269 **MOVED** by Councillor A. Romaniuk that Bylaw No. 2023-1033 be given consent for third and final reading. **CARRIED UNANIMOUSLY**

2023-270 **MOVED** by Councillor G. Saskiw that Bylaw No. 2023 - 1033 be given a third and final reading this 12th day of September, 2023. **CARRIED**

2023-1034 Subdivision & Development Bylaw

The Land and Property Rights Tribunal (formerly Municipal Government Board) hears subdivision and development appeals where there is a provincial interest. Otherwise, the appeals are heard by the local Subdivision and Development Appeal Board.



2023-271 **MOVED** by Councillor G. Saskiw that Bylaw No. 2023 - 1034 be given a first reading this 12th day of September, 2023.

CARRIED

2023-272 **MOVED** by Councillor A. Romaniuk that Bylaw No. 2023 - 1034 be given a second reading this 12th day of September, 2023.

CARRIED

2023-273 **MOVED** by Deputy Mayor M. Tarkowski that Bylaw No. 2023-1034 be given consent for third and final reading.

CARRIED UNANIMOUSLY

2023-274 **MOVED** by Mayor L. L. Ewanishan that Bylaw No. 2023 - 1034 be given a third and final reading this 12th day of September, 2023.

CARRIED

Policy 2014-01 Annual Public Meeting

As per policy 2014-01" Every member of Council, the Chief Administrative Officer, Executive Officer, Chief Finance Officer, and Public Works Foreman shall be present at the head table at the second Annual Public Meeting of each fiscal year." Additionally, "The location of Annual Public Meetings shall be held at the Two Hills Centennial Hall, unless otherwise resolved by Council." There have been minor changes made to the policy.

2023-275 **MOVED** by Mayor L. L. Ewanishan to adopt revisions policy 2014-01 and further to hold the Annual Fall Public Meeting on October 17th, 2023 at 7 pm at the Rec Centre Lounge.

CARRIED

COUNCILLOR REPORTS:

2023-276 **MOVED** by Mayor L. L. Ewanishan to accept the councillor reports as presented and filed.

CARRIED

CLOSED SESSION:

2023-277 **MOVED** by Mayor L. L. Ewanishan to go into closed session at 8:29 PM.

CARRIED

2023-278 **MOVED** by Mayor L. L. Ewanishan to come out of closed session at 9:15 PM.

CARRIED



NEXT MEETING:

Regular Council Meeting Monday September 25, 2023 at 7:00 P.M.

ADJOURNMENT:

With all items on the agenda having been addressed Mayor L. L. Ewanishan adjourned the Regular Council Meeting at 9:15 PM.

LEONARD EWANISHAN, MAYOR

ADAM KOZAKIEWICZ, C.A.O.

