

TOWN OF TWO HILLS
Minutes of the Regular Meeting of Council for the Town of Two Hills
held February 27, 2024 at 6:00 P.M. in Council Chambers



PRESENT: Mayor L. Ewanishan, Deputy Mayor A. Romaniuk, Councillor M. Tarkowski, Councillor S. Rajoo, Councillor E. Sorochan, C.A.O. A. Kozakiewicz, C.F.O. S. Lupul and one reporter.

CALL TO ORDER: Mayor L. Ewanishan called the Regular Town Council Meeting to order at 6:00 P.M.

ADOPTION OF AGENDA:

2024-059 **MOVED** by Councillor E. Sorochan to accept the agenda with the addition of 9 c) EDC/HUB under New Business.

CARRIED

ADOPTION OF MEETING MINUTES:

2024-060 **MOVED** by Councillor M. Tarkowski to accept the regular Council Meeting Minutes of February 27, 2024 as presented.

CARRIED

DELEGATION: None

OPEN FORUM: None

ADMINISTRATIVE REPORTS:

Chief Financial Officer Report

C.F.O. S. Lupul discussed the percentage of taxes collected in 2023, 82.96%. The amount is lower than expected due to the delinquent properties that will be absorbed by the Town because of the Tax Sale held in 2021.

2024-061 **MOVED** by Deputy Mayor A. Romaniuk that the Chief Financial Officer's report be acknowledged as presented and incorporated into the minutes.

CARRIED

Chief Administrative Officer Report

The Chief Administrative Officer's report was provided to Council in advance for their review.

2024-062 **MOVED** by Councillor S. Rajoo that the Chief Administrative Officer's report be acknowledged as presented and incorporated into the minutes.

CARRIED



CORRESPONDENCE:

2024-063 **MOVED** by Councillor M. Tarkowski that the correspondence be acknowledged as presented and filed.

CARRIED

BYLAWS & POLICIES: Policy 2024-01 Asset Management Policy

In 2021, the Town required a council approved Asset Management Policy to support an FCM Grant that was applied for. The grant was for an addition to a program that is currently in use, that keeps all infrastructure maintenance, replacements, or improvements in one easy platform. The policy was provided to administration but it was not approved by council. For the grant funds to be received, this is the final part of the grant reconciliation.

2024-064 **MOVED** by Councillor E. Sorochan to approve Policy #2024-01 Town of Two Hills Asset management Policy.

CARRIED

NEW BUSINESS: Alice Melnyk Library Board Appointment

Alice Melnyk Library volunteers must be appointed to the board by motion of council. All appointments must be specific with names and starting & ending dates of their three (3) years term.

2024-065 **MOVED** by Councillor E. Sorochan to appoint Sarah Hamm to the Alice Melnyk Public Library Board for a three (3) year term starting February 27, 2024 and ending February 27, 2027.

CARRIED

Sept 2023 Bank Account

There was fraudulent activity found in the general bank account that occurred from an outside source. Motion required from council to move those funds to a different GL code to be accountable in the annual audit.

2024-066 **MOVED** by Deputy Mayor A. Romaniuk to move \$807.80 to GL 2-12-00-275

CARRIED

EDC/HUB under New Business

Councillor M. Tarkowski informed council of the upcoming trade shows that Economic Development will be participating in.

- March 14 to 17 - Edmonton Boat & Sport Show
- April 12 to 14 - Sherwood Park
- April 19 to 21 - Fort Saskatchewan
- April 26 to 28 - Fort McMurray

Economic Development is looking for volunteers to help at the trade show.



Concern regarding future of Alberta HUB could be at question with the upcoming provincial budget. Alberta HUB is a Regional Economic Development Alliance (REDA) of Northeast Alberta that works with local communities, businesses/industries, post-secondary educational institutions, and government partners in the North East Region. Council discussions confirmed that Alberta HUB is a vital organization that the town depends on for many services such as marketing and increases awareness of Two Hills as a viable investment community.

COUNCILLOR REPORTS:

2024-067 **MOVED** by Councillor M. Tarkowski to accept the councillor reports as presented and filed.

CARRIED

NEXT MEETING:

Regular Council Meeting Tuesday March 12, 2024 at 1:00 P.M.

CLOSED SESSION:

2024-068 **MOVED** by Mayor L. Ewanishan to go into closed session at 7:34 PM

CARRIED

2024-069 **MOVED** by Mayor L. Ewanishan to come out of closed session at 8:51 PM

CARRIED

2024-070 **MOVED** by Councillor M. Tarkowski that council will voluntarily meet with a local land owner regarding a bylaw deadline extension.

CARRIED

ADJOURNMENT:

With all items on the agenda having been addressed Mayor L. Ewanishan adjourned the Regular Council Meeting at 8:53 PM.

LEONARD L. EWANISHAN, MAYOR

ADAM KOZAKIEWICZ C.A.O.

